

CALL FORWARDING INSTRUCTIONS

Call forwarding automatically forwards your calls to another location when you plan to be away from your phone. Note that you, not the originating party, are billed for any toll charges when the forward-to number is outside your local area. If you have call forwarding, you select the forward-to number when you activate it. With call forwarding, you can leave your home or office and still receive important calls.

To Activate

1. Dial *72 and wait 4 seconds for a special dial tone.
2. Enter the forward-to number and wait 4 seconds.
When the station to which calls are to be forwarded answers, the feature is activated.
3. If the station to which the calls are to be forwarded to does not answer or if it is busy, hang up and repeat step 2. If this is done within 2 minutes of the original attempt, you will hear two beeps indicating that the call forwarding feature is now in effect.

To Deactivate

1. Dial *73 and wait 4 seconds for a confirmation tone.

CALL FORWARDING BUSY LINE

Call forwarding busy line allows you to have incoming phone calls transferred to another phone if the line is busy. The number of the phone to which calls are to be forwarded can be entered into the system memory from your phone. The number may be changed or the feature cancelled at any time.

To Activate

1. Dial *90 and wait 4 seconds for a special dial tone.
2. Enter the forward-to number and wait 4 seconds.
When the station to which calls are to be forwarded answers, the feature is activated.
3. If the station to which the calls are to be forwarded to does not answer or if it is busy, hang up and repeat step 2. If this is done within 2 minutes of the original attempt, you will hear two beeps indicating that the call forwarding feature is now in effect.

To Deactivate

1. Dial *91 and wait 4 seconds for a confirmation tone.

CALL FORWARDING NO ANSWER

Call forwarding no answer allows you to have incoming phone calls transferred to another phone if the line is not answered. The number of the phone to which call are to be forwarded can be entered into the system memory from your phone. The number may be changed or the feature cancelled at any time.

To Activate

1. Dial *92 and wait 4 seconds for a special dial tone.
2. Enter the number of rings desired (2-9) followed by the forward-to number and wait 4 seconds. When the station to which calls are to be forwarded answers, the feature is activated.
3. If the station to which the calls are to be forwarded to does not answer or if it is busy, hang up and repeat step 2. If this is done within 2 minutes of the original attempt, you will hear two beeps indicating that the call forwarding feature is now in effect.

To Deactivate

1. Dial *93 and wait 4 seconds for a confirmation tone.

